



Annual Training Verification Signature Page FY2026

All North River Collaborative (NRC) employees are expected to be knowledgeable about the policies and procedures adopted by the North River Collaborative Board of Directors. Each employee must undergo training on the policies listed below when hired and annually (normally at the Annual Staff Orientation). In addition, employees must verify that they have received (or have access to) various policies, procedures, and handbooks.

- ☐ 1. Title IX, Non-Discrimination, and Harassment Policies and Complaint Procedure
- ☐ 2. Anti-Bullying and Cyberbullying Prevention Policy
- ☐ 3. Mandated Reporting (51A)
- ☐ 4. Physical Restraint
- ☐ 5. Student Records and Confidentiality
- ☐ 6. Social Networking, Student Privacy, Cyber Security, and Technology Acceptable Use Policy
- ☐ 7. Universal Precautions for School Settings
- ☐ 8. HR Overview: Reporting Changes of Status, Worker's Compensation, FMLA
- ☐ 9. Conflict of Interest Law for Municipal Employees
- ☐ 10. NRC Handbook of Personnel Policies and Procedures
- ☐ 11. Employee Conduct
- ☐ 12. Business Office Update: Media, Problem Resolution, Employee Forward
- ☐ 13. Transportation Overview
- ☐ 14. Mentoring Program Overview
- ☐ 15. Special Education Procedure and IEP Updates

NRC Personnel Policies and Procedures

By signing below, I acknowledge receiving training on the policies I have checked above. I understand that I should direct any questions that I may have about NRC policies and procedures to my supervisor. I understand that the documents used for the training can be found on the North River Collaborative website under "Staff Resources" and "Mandatory Training – NRC Staff."

In addition, I acknowledge that I have access to the NRC Handbook of Personnel Policies and Procedures and the NRC Transportation Policies and Procedures Handbook located on the Staff Resources Webpage of the NRC Website under "Staff Resources." I also understand that other handbooks and procedures specific to individual NRC programs are located on the Staff Resources Webpage and any that are not will be provided to me if requested in writing.

First and Last Name (print)	
NRC Program Name	
Position	
Date Completed	
First and Last Name (<i>signature</i>)	