



## North River Collaborative Board of Directors

Friday, December 16, 2022, 9:00 AM Via Zoom Meeting ID #85013920939 and Passcode 434821

### Minutes

**Present:** Christine Godino, Jeff Szymaniak, Mark Bodwell, Peter Schafer, Alan Cron, Julie Hamilton, Liz Legault, Clarice Doliber

**Special Guests:** Ryan Morgan and Paulajo Gaines

**Absent:** Derek Swenson, Tom Raab, Matt Ferron

**I. Call to Order:** Chairman Peter Schafer called the meeting to order at 9:30 AM

**II. Executive Session**

“Pursuant to M.G.L.c.30A, §§ 21 (3)” To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.”

**III. Approval of Minutes-November 18, 2022**

**Motion:** Liz Legault made a motion to approve the minutes of November 18, 2022. Alan Cron seconded the motion. Motion carried unanimously.

**IV. Approval of Warrants**

**Motion:** Jeff Szymaniak made a motion to approve the warrant. Liz Legault seconded the motion. Motion carried unanimously by roll call vote..

**V. Discussion/Action Items**

**A. Acceptance of the FY22 Audit- CPR Final Report-**Clarice reviewed the FY22 Audit and management letter which included the following suggestion:

1. More clarity with regards to budget votes-identify the action taken and the appropriate funding source
2. Management should more formally reconcile gross wages reported within the accounting system to the 3<sup>rd</sup> party payroll service provider and each final payroll register should be and associated posting should be formally reconciled.
3. Recommended that the Collaborative review current timing of payment for formal salaried personnel.
4. Recommended that management review current warrant details
5. Recommended that a formalized risk assessment program be developed.

**Motion:** Alan Cron made a motion to accept the FY22 Audit along with the management letter recommendations. Liz Legault seconded the motion. Motion carried unanimously by roll call vote.

**B. Acceptance of the FY22 Cumulative Surplus-**Clarice reviewed the Cumulative Surplus Reduction which totals \$12,769 which will be reimbursed back to the member districts.

**Motion:** Jeff Szymaniak made a motion to accept the cumulative surplus of \$12,769 and the reimbursement back to the member districts. Liz Legault seconded the motion. Motion carried unanimously by roll call vote.

**C. Acceptance of the 2021-2022 Annual Report-** Clarice presented the NRC 2022 Annual Report.

**Motion:** Jeff Szymaniak made a motion to accept the NRC 2021-2022 Annual Report. Alan Cron seconded the motion. Motion carried unanimously by roll call vote.

**D. November Financials**

1. **FY23 General Fund Revenue and Expense Projection-** Clarice presented the FY23 General Fund Revenue and Expense projection which reflects a surplus balance of \$367,229. The significant increase is due to an increase in enrollment at NRS and the Learning Center.

**Motion:** Jeff Szymaniak made a motion to accept the FY23 General Fund Revenue and Expense Projection with a surplus value of \$367,229. Alan Cron seconded the motion. Motion carried unanimously by roll call vote.

**E. Acceptance of Staff Resignations, Hires, Terminations, and Changes in Contract-**

**Motion:** Jeff Szymaniak made a motion to accept the staff resignations, hires, terminations and changes in contract. Alan Cron seconded the motion. Motion carried unanimously by roll call vote.

- F. Independence Academy Update-Ryan Morgan- Ryan reviewed the current programs offered by Independence Academy and the changes and growth to the program.
- G. Other Matters of Interest to Board Members-Clarice discussed the idea of a shared DEI Coordinator. The Superintendents voiced concerns over budget and affordability for the position. It was suggested that NRC hire the coordinator as a consultant. Clarice advised she would investigate further and discuss with the Board at the next meeting.

**VI. Informational**

- A. Professional Development Offerings- Enc. F

**Motion:** Jeff Szymaniak made a motion to adjourn. Liz Legault seconded the motion. Motion carried unanimously by roll call vote.

Meeting adjourned at 9:55 AM.

**Respectfully submitted by,**

**Thomas Raab, Board Secretary  
North River Collaborative**