



North River Collaborative Board of Directors
Friday, September 23, 2022, 9:00 AM -(Via Zoom)
Minutes

Present: Clarice Doliber, Art Sullivan, Jane Hackett (for Alan Cron), Marc Wright, Christine Godino, Peter Schafer, Tom Raab, Julie Hamilton, Liz Legault, Matt Ferron

Absent: Mark Bodwell, Alan Cron, Jeff Szymaniak, Derek Swenson

I. Call to Order: Chairman Peter Schafer called the meeting to order at 9:11AM

II. Approval of Minutes-June 3, 2022 and July 21, 2022

Motion: Christine Godino made a motion to approve the minutes of June 3, 2022, and July 21, 2022. Liz Legault seconded the motion. Motion carried unanimously by roll call vote.

III. Approval of Warrants

Motion: Liz Legault made a motion to approve the warrants. Christine Godino seconded the motion. Motion carried unanimously by roll call vote.

IV. Discussion/Action Items

A. FY23 Budget Update-Clarice reviewed the status of the FY23 budget.

B. Staffing update- Clarice updated the Board on staffing additions and changes.

C. **FY23 General Fund and Revenue Expense Projection**-Marc Wright reviewed the September financials which is in a deficit position of (\$166,000).

Motion: Liz Legault made a motion to accept the FY23 General Fund and Revenue and Expense Projection. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

D. **OPEB Trust Update**-Treasurer Art Sullivan reviewed the OPEB Trust and presented the FY22 overview of the Trust including summaries of all financial activity and current asset allocations. The Trust experienced a negative rate of return of -5.67% in FY22 due to a volatile investment market. As of 6-30-22 the market value of the Trust stood at \$2,802,614.

Motion: Liz Legault made a motion to accept the OPEB Trust FY22 Review. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

E. **NRC Policies and Procedure Handbook Updates for Board Approval**- Clarice advised the Board that there were small updates (staff changes and contact information) to each of the NRC handbooks.

1. Learning Center

2. North River School

3. Independence Academy

4. Transportation

Motion: Liz Legault made a motion to accept the changes to the Learning Center, North River School, Independence Academy and Transportation handbooks. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

F. **Medication Delegation Administration Policy**

Motion: Liz Legault made a motion to approve the Medication Delegation Administration Policy. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

G. Independence Academy Update-grant- Clarice updated the Board on the two grants that have been awarded to Independence Academy in addition to the DPH grant and the programming Ryan is planning on with the grant funds.

H. Title III Consortia Grant- Clarice reviewed the Title III Grant and the amount awarded to each district.

I. MOEC-Informational

1. The first item is an invitation to register for our first ever Collaborative Board Member breakfast at MASS/MASC Joint Conference
2. FY22 MOEC Annual Report

J. Acceptance of Staff Resignations, Hires, Terminations, and Changes in Contract

Motion: Liz Legault made a motion to accept the staff resignations, hires, terminations and changes in contract. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

K. Learning Center Calendar Correction

Motion: Liz Legault made a motion to approve the Learning Center Program Calendar change. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

L. FY23 Executive Director Goals-Calrice reviewed her executive director goals for FY23 which are to :

1. Inventory/assess each program for overall quality with emphasis on determining and documenting clearly the current and anticipated space, environmental and succession needs (staff and coordinator retirements) of each program in preparation for transition to new leadership in 23-24.
2. Improve information flow and storage within organization to facilitate efficiency and facilitate smoother transition for new leadership in 23-24.
3. Once union negotiations are completed and new salaries known, investigate and implement additional methods to recruit staff and broaden applicant pool.

Motion: Liz Legault made a motion to accept the Executive Director Goals. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

M. FY23 Action Plan-Clarce reviewed the 2022-2023 Action Plan which supports her presented executive director goals.

Motion: Liz Legault made a motion to accept the FY23 Action Plan. Chris Godino seconded the motion. Motion carried unanimously by roll call vote.

N. Other Matters of Interest to Board Members

V. Informational

- A. Professional Development Offerings
- B. Executive Director Quarterly Report for June

VI. Executive Session

“Pursuant to M.G.L.c.30A, §§ 21(3)-To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares”

Motion: Liz Legault made a motion to adjourn the open session and to go into executive session to, “pursuant to M.G.L.c.30A, §§ 21(3)-To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and not to reconvene into open session.”. Julie Hamilton seconded the motion. Motion carried unanimously by roll call vote.

Meeting Adjourned at 9:24 AM

Respectfully submitted by,

**Thomas Raab, Secretary
NRC Board of Directors**