



North River Collaborative Board of Directors
Friday, February 4, 2022, 9:00 AM Via Zoom
Minutes

*In response to Governor Baker's declaration of a public health emergency and the related Emergency Executive Order dated March 12, 2020, the North River Collaborative Board of Directors shall be meeting remotely until further notice. **The Meeting ID #883 8392 8054 provided through ZOOM and a Passcode of iPe7Dh will be used for this purpose.***

Present: Clarice Doliber, Marc Wright, Jeff Szymaniak, Christine Godino, Tom Raab, Mark Bodwell, Marc Wright, Liz Legault, Julie Hamilton, Derek Swenson, Matt Ferron, Alan Cron, Peter Schafer

Special Guest: Attorney Sarah Spatafore

I. Call to Order- Chairman Derek Swenson called the meeting to order at 9:05 a.m.

II. Approval of Minutes-December 17, 2021

Motion: Peter Schafer made a motion to approve the minutes of December 17, 2021. Liz Legault seconded the motion. Motion carried unanimously by roll call vote: Jeff Szymaniak-yes, Christine Godino-yes, Liz Legault-yes. Tom Raab-yes, Julie Hamilton-yes, Mark Bodwell-yes, Alan Cron -yes, Matt Ferron- yes, Peter Schafer-yes, and Derek Swenson-yes.

III. Approval of Warrants

Motion: Liz Legault made a motion to approve the warrants. Jeff Szymaniak seconded the motion. Motion carried unanimously by roll call vote: Jeff Szymaniak-yes, Christine Godino-yes, Liz Legault-yes. Tom Raab-yes, Julie Hamilton-yes, Mark Bodwell-yes, Alan Cron-yes, Matt Ferron-yes, Peter Schafer- yes, and Derek Swenson-yes.

IV. Discussion/Action Items

A. December Financials

- 1. FY22 General Fund Revenue and Expense Projection-Enc. A** – Marc Wright reviewed the projection report for December which shows a surplus of \$259,057 which is an increase of \$144,093 from November's surplus balance. This is due to an increase in enrollment at both North River School and the Learning Center Programs as well as a decrease in staffing. Clarice told the Board that North River School, the Learning Center Programs and Transportation are having staffing challenges.

Marc Wright informed the Board that NRC will be changing to the payroll company, Paylocity and ending the contract with Harpers Payroll as of April 1, 2022. The reason for the change is due to several service issues that have not been addressed by Harpers.

Clarice asked the Board if we could pause the Budget Sub-committee due to the possibility of delaying the budget process. The Collaborative budget must be submitted by April 30, 2022.

Motion: Liz Legault made a motion to accept the FY22 General Fun Revenue and Expense Projection. Peter Schafer seconded the motion. Motion carried unanimously by roll call vote: Jeff Szymaniak-yes, Matt Ferron-Yes, Christine Godino-yes, Liz Legault-yes. Tom Raab-yes, Julie Hamilton-yes, Mark Bodwell-yes Alan Cron-yes, Matt Ferron-yes, Peter Schafer- yes, and Derek Swenson- yes.

- B. Construction Project Update-** Clarice gave an update on the NRS construction project. She advised that the architects have stated that they can do the base project for \$1,500,000. The Board would like to have the Building Committee meet to discuss the project and have concerns as to how the base price can be met with the rising costs of building materials. A

Doodle Poll will be sent on Monday, February 7, 2022, to schedule the next meeting of the Building Committee.

- C. Availability for Classroom Space for FY23- Clarice advised the Board that the current space the Learning Center uses at Duval will not be available next year. NRC is in need of two classrooms, preferably in the same building. Clarice advised she has been in contact with Pembroke to see if they have classrooms available.

D. Acceptance of Staff Resignations, Hires, Terminations, and Changes in Contract-Enc. B

Motion: Derek Swenson made a motion to accept the FY22 General Fund Revenue and Expense Projection. Alan Cron seconded the motion. Motion carried unanimously by roll call vote: Jeff Szymaniak-yes, Matt Ferron- Yes, Christine Godino-yes, Liz Legault-yes. Tom Raab-yes, Julie Hamilton-yes, Mark Bodwell-yes Alan Cron-yes, Matt Ferron-yes, Peter Schafer- yes, and Derek Swenson- yes.

E. Other Matters of Interest to Board Members

- Clarice advised the Board that there are concerns with the CBV budget and the viability of the program for next year but currently the program is stable and going well.
- Clarice advised the Board that Beth Litchfield, Coordinator of the Social Work Intern Program has been contacted by Bridgewater State University about a grant for next year that they would like Beth and her program to participate in. The grant would be able to pay the interns a stipend for their work in the districts.

Informational

- A. Professional Development Offerings-Enc. C
B. Executive Director Quarterly Report-Enc. D
C. NRS Newsletter-Winter 2022-Enc. E

V. Executive Session

“Pursuant to M.G.L.c.30A, §§ 21(1)-To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual-complaint relative to administrator. The Board will not return to open session.”

- A. Approve Executive Session Minutes of December 17, 2021 and December 22, 2021-not to be released until all matters are settled. Enc. 1**

Motion: Matt Ferron made a motion to adjourn open session and convene into executive session and not to reconvene into open session at the conclusion of the executive session “Pursuant to M.G.L.c.30A, §§ 21(1)-To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual-complaint relative to administrator. The Board will not return to open session.” Jeff Szymaniak seconded the motion. Motion carried unanimously by roll call vote: Jeff Szymaniak-yes, Matt Ferron- Yes, Christine Godino-yes, Liz Legault-yes. Tom Raab-yes, Julie Hamilton-yes, Mark Bodwell-yes Alan Cron-yes, Matt Ferron-yes, Peter Schafer- yes, and Derek Swenson- yes.

Open Session adjourned at 9:25 A.M.

Respectfully Submitted,

Alan Cron, NRC Board Secretary