



North River Collaborative Board of Directors Meeting Minutes

Friday, September 27, 2019 – 9:00 AM

Present: Julie Hamilton, John Marcus, Peter Schafer, Stephen Donovan, Clarice Doliber, Mike Laliberte, Alan Cron, Liz Legault, Chris Godino, Derek Swenson, Patty Oakley, Derek Swenson

Absent: Jeff Szymaniak, Matt Ferron

- I. Call to Order: Chairman Alan Cron called the meeting to order at 9:05.
- II. **Approval of Minutes of June 14, 2019 and Executive Session Minutes of June 14, 2019 (Executive session minutes not to be released until all matters are settled)**

Motion: Patty Oakley made a motion to accept the North River Collaborative Board of Directors minutes of June 14, 2019 and the Executive Session minutes of June 14, 2019 with the executive session minutes not to be released until all matters are settled. Peter Schafer seconded the motion. Motion carried unanimously with two abstentions: John Marcus and Julie Hamilton.

- III. **Approval of Financials and Warrants**

Motion: Patty Oakley made a motion to approve the warrant. John Marcus seconded the motion. Motion carried unanimously.

- IV. **Discussion/Action Items**

- A. Welcome New Board Members: Julie Hamilton, Superintendent, Holbrook Public Schools and John Marcus, Superintendent, Stoughton Public Schools.

- B. **FY20 Financial Update-Enc. A**

1. **FY20 General Fund Revenue and Expense Projection**-Mike reviewed the FY20 General Fund and Revenue and Expense Projection. Mike was excited to share with the Board that NRC is in a positive position for the start of the year and attributes the positive numbers to the programs of the Collaborative with the biggest difference to the positive at North River School.

Motion: Patty Oakley made a motion to accept the FY20 General Fund Revenue and Expense Projection. Peter Schafer seconded the motion. Motion carried unanimously.

- C. **Changes to the North River School Student Handbook-Enc. B** -Steve highlighted the changes to the handbook and the policies within. He noted that all the changes to the handbooks reviewed by the Board were vetted through the NRC attorney as well.

Motion: Julie Hamilton made a motion to accept the changes to the North River School Handbook. Alan Cron seconded the motion. Motion carried unanimously.

- D. **Changes to IA Student Handbook- Enc. C** - Steve highlighted the changes to the handbook and the policies within.

Motion: Peter Schafer made a motion to accept the changes to the Independence Academy Student Handbook. Patty Oakley seconded the motion. Motion carried unanimously.

- E. **Changes to the NRC Transportation Policies and Procedures Handbook-Enc. D** - Steve highlighted the changes to the NRC Transportation Policies and Procedures Handbook.

Motion: Patty Oakley made a motion to accept the NRC Transportation Policies and Procedures Handbook changes. Alan Cron seconded the motion. Motion carried unanimously.

- F. **Changes to the NRC Policies and Procedures Handbook-Enc. E** - Steve highlighted the changes to the NRC Policies and Procedures Handbook.

Motion: John Marcus made a motion to accept the changes to the NRC Policies and Procedures Handbook. Chris Godino seconded the motion. Motion carried unanimously.

- G. NRC Space Issue Architect Plans-Enc. F-** Steve reviewed the architect plans for a possible renovation to the North River Conference Center to create more classrooms for the Collaborative due to the lack of classroom space available in the districts. The cost was concerning and is not viable at this stage of the game. Steve explained that he is back to looking for space to lease although he would prefer to not leave the inclusive classrooms. Steve reviewed his recent findings for space including a building in Hanson, and one in Brockton near the Westgate Mall. The Brockton property offers an easy in and out, enough space for 12 and 13 classrooms. The building could be sold for 4.5 million dollars. If renting, NRC is looking for a long-term commitment.
- H. NRC Action Plan 2019-2020 -Enc. G** Steve reviewed the one-year action plan that accompanies the four -year NRC Strategic Plan. Steve highlighted the focus on the four initiatives:
- Transportation Plan -new GPS system, weekly trans meetings, cameras in all vans
 - Facilities and Maintenance Plan- technology-inventory and what we need down the road
 - Programs and Services-evaluate and enhance existing program and services
 - Programs and Services-establish responsive, strategically designed programs and services.

Motion: Patty Oakley made a motion to accept the NRC Action Plan for 2019-2020. John Marcus seconded the motion. Motion carried unanimously.

- I. Transportation Update-** Steve discussed the need for transportation throughout NRC's districts and beyond and the steps the Collaborative is taking to recruit drivers and monitors.
- J. Executive Director Goals- Enc. H-** Steve presented his Executive Director goals for FY20. His three goals are:
- Develop a comprehensive PBIS plan for the NRC programs and services.
 - Complete a Facilities and Maintenance Plan and a Technology Plan
 - Develop a program evaluation process, execute the program evaluations and create improvement plans for the North River School, Independence Academy, Learning Center Program and District Services, etc.

Motion: Patty Oakley made a motion to accept the Executive Director Goals for FY20. John Marcus seconded the motion. Motion carried unanimously.

- K. NRC Board Calendar of Meetings-Enc. I**

- L. Acceptance of Staff Resignations, Terminations, and New Hires-handout at meeting
POJM**

Motion: Patty Oakley made a motion to accept the Staff Resignations, Terminations, Changes and Hires. John Marcus seconded the motion. Motion carried unanimously.

- M. Other Matters of Interest to the Superintendents**

Steve advised the Board that he may be coming to the Board for advocacy with the Foundation Bill and the amendments it is proposing which will effect the transportation and funding of Recovery High Schools.

V. Informational

- A. Professional Development Offerings- Enc. J – **Highlighted for Para Professionals**
- B. Executive Director Quarterly Report-June -Enc.K
- C. Collaborative Board Member Training- Marcus and Hamilton (please contact the DESE Board Mgmt. Paulajo Gaines at pgaines@doe.mass.edu)

Motion: Derek Swenson made a motion to adjourn the open meeting and go into Executive Session and not to reconvene back into open session To discuss strategy with respect to collective bargaining (drivers/monitors) as an open meeting may have a detrimental effect on the bargaining position of the public body and to reconvene into open session. Patty Oakley seconded the motion. Motion carried unanimously by roll call vote: Peter Schafer-Yes, Christine Godino-Yes, Liz Legault-Yes, Patty Oakley-Yes, John Marcus-Yes, Julie Hamilton-Yes, Derek Swenson-Yes, Alan Cron-Yes

Open Meeting adjourned at 9:45 AM

Respectfully submitted by:

Dr. Derek Swenson
Board Secretary