



NRC Retirees Health Insurance Trustees-Minutes

Friday, June 14, 2019, 9:00 AM

Present: Stephen Donovan, Clarice Doliber, Mike Laliberte, Peter Schafer, Alan Cron, Liz Legault Patty Oakley, Jeff Szymaniak, Matt Ferron

Absent: Derek Swenson, Maggie Rizzi, Christine Godino

Call to order: The meeting was called to order at 9:00 AM.

1. Approval of the 2018 Tax Return-Enc. A- Mike Laliberte presented the Retirees Health Insurance 2018 Tax return,

Motion: Alan Cron made a motion to accept the Retirees Health Insurance 2018 Tax Return. Liz Legault seconded the motion. Motion carried unanimously.

Motion: Liz Legault made a motion to close the Retirees Health Insurance Trustees meeting. Patty Oakley seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:05 AM



NRC Board of Directors Minutes

Friday, June 14, 2019, 9:15 AM

I. Call to Order: The meeting was called to order at 9:05.

II. Approval of Minutes of March 8, 2019 and April 2, 2019

Motion: Liz Legault made a motion to approve the minutes of March 8, 2019 and April 2, 2019. Alan Cron seconded the motion. Motion carried unanimously.

III. Approval of Financials and Warrants- Handout at meeting

Motion: Alan Cron made a motion to approve the Financials and Warrants. Jeff Szymaniak seconded the motion. Motion carried unanimously.

IV. Discussion/Action Items

A. Strategic Plan-2019-2023-Ruth Gilbert-Whitner-Enc. A

Steve reviewed the Strategic plan process that was coordinated by Ruth Gilbert-Whitner. The four-year plan includes Transportation, Facilities and Maintenance, Technology and Space, Programs and Services, current and future. The new action plan which is tied to the strategic plan will be presented in the fall to the Board.

Motion: Jeff Szymaniak made a motion to accept the Strategic Plan 2019-2023. Liz Legault seconded the motion. Motion carried unanimously.

B. FY19 General Fund Revenue and Expense Projection-Enc. B

Steve reviewed the FY19 General Fund Revenue and Expense Projection which, by fiscal year end, will be to the positive of close to \$500,000.

- Peter Schafer suggested that when there is a profit to considering putting it towards likely future building needs

Motion: Alan Cron made a motion to accept the FY19 General Fund Revenue and Expense Projection. Liz Legault seconded the motion. Motion carried unanimously.

- C. **FY20 Budget for Loan and Purchase of New Vehicles-Enc. C-** Mike reviewed the purchase and loan process for new vehicles for NRC Transportation. He also advised that advised NRC will be turning in 16 vehicles.

Motion: Liz Legault made a motion to approve the FY20 Budget for the loan and purchase of new vehicles for NRC Transportation. Patty Oakley seconded the motion. Motion carried unanimously.

- D. **Paydown NRS Mortgage -not to exceed payment of \$250, 000-**Steve asked the Board for approval to pay down the North River School mortgage up to \$250,000.

Motion: Patty Oakley made a motion to approve the paydown of the North River School mortgage up to \$250,000. Jeff Szymaniak seconded the motion. Motion carried unanimously. PO JS to pay down the NRS Mortgage not to exceed

- E. **Increase the Capital Fund from \$350,000 up to \$700,000 Including Transferring Funds from the General Fund to the Capital Fund-** Steve explained his reason for requesting an increase in the Capital Fund from \$350,000 up to an additional \$350,000 from the General Fund to the Capital Fund. is to address the future needs and challenges of the Collaborative.

Motion: Patty Oakley made a motion to a increase the Capital Fund from \$350,000 up to \$700,000 to support the costs associated with the acquisition, maintenance, and improvement of fixed assets, including real property, pursuant to a capital plan and transfer up to \$200,000 in FY19. Jeff Szymaniak seconded the motion. Motion carried unanimously.

- F. **FY20 Program Calendars-Enc. D-** The FY20 Program Calendars were presented to the Board for review.

Motion: Alan Cron made a motion to approve the FY20 Program Calendars. Liz Legault seconded the motion. Motion carried unanimously.

- G. **MAPT Transportation Report-Enc.-E** Steve reviewed the MAPT Transportation study. The findings pointed out issues with recruitment and retaining employees, location of offices and routing. The recommendations: Purchase of a GPS system, develop an attendance reward program, close the satellite offices of Abington and Stoughton and allow drivers to take vehicles home.
- Matt Ferron commented that he has concerns with unsupervised parking lots and no check in with employees.
 - Steve Donovan added that one of the recommendations of installing cameras in all vehicles was currently underway. He added that the goal was to sift through the reports and make changes when reasonable.

- H. Independence Academy Update: Steve informed the Board that the Massachusetts House of Representatives passed a \$3,100,000 budget but the Massachusetts Senate voted and passed a \$2,500,0000 budget. The bill is now in a sub-committee and we (NRC) are waiting for the outcome. Steve is hoping for the \$3.100,000 and the special education transportation budget to be passed. Steve added that there is a need to have the program continue pass high school graduation, perhaps partnering with Massasoit Community College.

- I. North River School Update: Lauren Enos has been named the Assistant Principal for NRS. Clarice Doliber continues to be the acting principal. There has been lots of positive comments from the districts about all the changes at NRS and more districts are sending students.

- J. Learning Center Program Update Steve reviewed space needs for the Learning Center Programs. We are currently still looking for one additional classroom. Easton Public Schools is providing a third classroom for next year.

- K. **FY20 NRC Board Meeting Calendar- Enc. F**

Motion: Liz Legault made a motion to approve the FY20 NRC Board Meeting Calendar. Jeff Szymaniak seconded the motion. Motion carried unanimously.

- L. **Vote to Accept Changes to the NRC Handbook-FY20-Enc. G**

Motion: Matt Ferron made a motion to accept the changes in the NRC FY20 Handbook. Patty Oakley seconded the motion. Motion carried unanimously. to accept changes

- M. **Vote to approve increase in classroom rent from \$12,000 to \$15,000 for FY20** -Steve reviewed the proposed increase for rent of classrooms from \$12,000 to \$15,000 for FY20.

Motion: Liz Legault made a motion to approve the increase in rent of district classrooms from \$12,000 to \$15,000 for FY2. Matt Ferron seconded the motion. Motion carried unanimously.

- N. Transportation Organizational Changes-Enc. H-**Steve reviewed the changes to the Transportation organizational chart and announced that the Transportation Shift Support position was moving to an hourly wage which will decrease the budget by about \$10,000.

Motion: Liz Legault made a motion to approve the FY20 Transportation Organizational chart. Jeff Szymaniak seconded the motion. Motion carried unanimously.

Executive Director Summative Evaluation -handout at meeting – The Personnel and Evaluation Sub-committee presented the summative evaluation for the executive director.

Motion: Alan Cron made a motion to accept the summative evaluation of the executive director. Liz Legault seconded the motion. Motion carried unanimously.

- O. 2019-2020** -Letters of Appointment to the NRC Board of Directors needed

Abington	Holbrook
Avon-received	Rockland
Bridgewater-Raynham	Stoughton
East Bridgewater	West Bridgewater
Hanover	Whitman-Hanson-received

- P. Acceptance of Staff Resignations, Terminations, and New Hires- handout at meeting**

Motion: Liz Legault made a motion to accept the staff resignations, terminations, changes to contracts and new hires. Matt Ferron seconded the motion. Motion carried unanimously.

- Q. Re-organization of the Board of Directors for FY20**

Chairman: Alan Cron, Vice-Chair: Liz Legault, Secretary: Derek Swenson

Motion: Liz Legault nominated Alan Cron as the FY 20 Chairman of the Board of Directors. Patty Oakley seconded the nomination. Nomination carried unanimously.

Motion: Alan Cron nominated Liz Legault as the FY20 Vice-Chair of the Board of Directors. Jeff Szymaniak seconded the nomination. Nomination carried unanimously.

Motion: Liz Legault nominated Derek Swenson as the FY20 Secretary of the FY20 Board of Directors. Jeff Szymaniak seconded the nomination. Nomination carried unanimously.

- R. Other Matters of Interest to the Superintendents:**

1. Alan Cron asked the Board if their district has a social media policy.

V. Informational

- A. Professional Development Offerings -Enc. I -Administrative Seminar Legal Issues will be held August 21, 2019 at the Conference Center.
- B. FY19 Medicaid Eligible Students -Enc. J
- C. Executive Director Quarterly Report- Enc. K

Motion: Patty Oakley made a motion to close the open meeting and to convene into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Seconded by Liz Legault. Motion carried unanimously by roll call vote: *Peter Schafer: yes, Alan Cron: yes, Patty Oakley: yes, Liz Legault: yes, Jeff Szymaniak: yes, Matt Ferron: yes.*

Executive Session came to order at 9:50 AM

Open Session reconvened at 10:00 AM

Motion:Liz legault made a motion to approves the SY20 Executive Director contract. Jeff Szymaniak seconded the motion. Motion Carried unanimously.

Motion: Matt Ferron made a motion to adjourn. Liz Legault seconded the motion. Motion carried unanimously.

Meeting adjourned at 10:05 AM

Respectfully Submitted by:

Elizabeth Legault
Board Secretary