



# REMOTE LEARNING PLAN

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MARCH 31, 2020

198 SPRING STREET  
ROCKLAND, MA 02370

# NORTH RIVER COLLABORATIVE REMOTE LEARNING PLAN

MARCH 31, 2020

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## OVERVIEW

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This remote learning plan for the North River Collaborative (NRC) has been created in response to the closure of schools that began on March 16<sup>th</sup> for NRC and will continue at least through May 3<sup>rd</sup>, 2020 and potentially could last for the remainder of the school year.

Prior to March 16<sup>th</sup>, NRC students were provided a packet of information and homebased education materials and enrichment activities in anticipation of a two-week closure due to the COVID-19 pandemic. During this two-week period, NRC staff have been in regular communication with parents and students via email and phone, activities were added and adapted, and a “Tip of the Day” was posted on North River’s Facebook page for consumption by students and families. This emergency plan of support for all students and families shall remain in effect through April 1<sup>st</sup>.

On April 2<sup>nd</sup>, the emergency plan will be enhanced. The enhanced plan is what makes up the contents of this remote learning document and will govern how North River will support students and families throughout the remainder of the school closure period.

On March 25<sup>th</sup>, the Governor of Massachusetts announced that the school closure period will be extended at least through May 3<sup>rd</sup> and this prompted the Massachusetts Department of Elementary and Secondary Education (DESE) to issue guidance on March 26<sup>th</sup> that required every school district and educational collaborative to adopt a remote learning plan. The DESE guidance states the following:

At this time, districts and schools must also work to adopt a remote learning model. Nothing can replace the in-person schooling experience, and we should not expect that remote learning can replicate the traditional day. At the same time, with school closures now extended, districts, schools, and communities have an obligation to engage students in meaningful and productive learning opportunities through an appropriately structured educational program.

This blueprint ensures compliance with this DESE directive and defines how NRC will provide remote learning during this unprecedented time. This plan is consistent with remote learning recommendations memorialized in DESE’s March 26<sup>th</sup> guidance document and is a living document that will be updated if new guidance is made available from DESE that warrants revision to this remote learning plan.

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## GUIDING PRINCIPLES

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Consistent with the guiding principles from DESE’s guidance, we will seek to promote safety, well-being, and equity during this extended closure period by providing supports and resources to students/families and maintaining connections between staff and students/families.

NRC will ensure that all students and families have access to educational materials and supports needed to successfully access those materials. In addition, staff will reach out to families and students

to see if they have access to a computer and the internet. NRC will seek to provide a Chromebook, internet access, and other technologies to students who lack these technological learning tools during this closure period. We will encourage families to take advantage of free Wi-Fi currently being offered by Comcast (for more information click the following link: <https://corporate.comcast.com/covid-19>).

NRC staff will also provide support for the well-being of students in the form of counseling and case management. We understand that the education of students cannot occur during this unprecedented period without first addressing student safety, physical health, nutritional, and mental health needs.

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#### GENERAL EXPECTATIONS OF STAFF

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The goal of remote learning during the closure period is for NRC Staff to support student well-being and to minimize learning loss and even potentially further learning by remaining connected to our students; providing them structure, routines, and emotional support; and engaging students in “meaningful and productive learning.” Consistent with DESE’s guidance, NRC staff will seek to provide meaningful and productive learning opportunities to students for “approximately half the length of a regular day.” This does not mean that students should be engaging in synchronous online learning in front of a computer screen with staff for half the day or more. Rather, learning shall be “a combination of educator-directed learning and student-centered learning,” as “remote learning is not synonymous with online learning.”

For the first two weeks of this plan, we will be focusing exclusively on “reinforcing skills already taught this school year and applying and deepening these skills.” Approximately halfway through April, staff may introduce new material for secondary school-aged students while also reinforcing and deepening skills already taught, but the decision to introduce this material will depend on the needs of each individual student. Student needs will vary based on “student age, individual and family needs, access and capacity for remote learning (including access to technology and internet), and the ongoing health of students, families and staff.”

As DESE’s guidance suggests, “remote learning cannot replace students’ experiences in school communities with their teachers, administrators, and support staff.” We will need to be sensitive and accommodative to the unique needs of our students and families during this unprecedented time. As a result, staff must be considerate to the fact that students will be participating in self-directed learning environments at home with less structure and varying situations and needs. Many classroom lessons that may be conducive to a school setting will not be conducive to a remote learning environment.

Remote learning can be accomplished through a variety of ways. Examples of remote learning tools include “large-group video or audio conference calls, 1:1 phone or video calls, email, work packets, projects, reading lists, online learning platforms, and other resources to effectively engage with students.” These tools should be used to make connections with students, deliver lessons, provide instructional material and student assignments, administer individual and group academic support and tutoring for students, provide individual and group counseling, connect students with each other, and provide feedback on student work. Consistent with DESE regulations, all academic content will be graded as “credit/no credit so as to incentivize continuous learning while acknowledging the challenging situation we face.” It is very important to note that we urge all NRC educators “to consider whether students have had equitable access to learning opportunities during this closure” before assigning a determination of “no credit.” This means “keeping in mind a variety of technology, health, disability, and language challenges that could occur.”

Learning opportunities provided by staff may encompass a wide variety of options. Examples of learning activities include “hands-on projects and artistic creations that stem from students’ own passions and experiences;” virtual field trips; science experiments; introducing students to classical music or learning songs; math activities that apply math to solve real world problems; coding activities; watching videos or documentaries and summarizing the contents; educational games; creative writing; reading; exercising, physical education, and wellness; exploring current events and fostering critical thinking by integrating media, reading, writing, speaking, and listening skills into lessons; and other engaging activities aligned to North River Collaborative curricula and the state curriculum standards (<http://www.doe.mass.edu/frameworks/>).

Please see the chart below, for a list of general expectations for remote learning for NRC Staff:

Educators	General Expectations
<p><b>Teachers</b></p>	<ul style="list-style-type: none"> <li>• Provide meaningful and productive learning opportunities to students</li> <li>• Maintain contact with students and families by connecting to them remotely (e.g. instruction, providing guidance, tutoring, parent conferences, etc.)</li> <li>• Provide feedback on student work and grade students as “credit or no credit”</li> <li>• Take note of student participation and communicate with families whose students are not engaging and/or report this information to the counselors and program coordinator</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Participate in virtual staff and IEP meetings</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> <li>• Synchronous online learning is encouraged</li> <li>• Documentation of learning for each student and communication logs with students and families and email and social media records</li> </ul>
<p><b>Therapists and Therapy Assistants</b></p>	<ul style="list-style-type: none"> <li>• Ongoing case management as directed by program coordinator</li> <li>• Synchronous online therapy or through another medium per the discretion of the program coordinator</li> <li>• Maintain contact with students and families by connecting to them remotely (e.g. providing guidance, parent conferences, etc.)</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Participate in virtual staff and IEP meetings</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> <li>• Documentation of services provided for each student and communication logs with students and families and email and social media records</li> </ul>

<p><b>Counselors</b></p>	<ul style="list-style-type: none"> <li>• Ongoing case management as directed by the program coordinator</li> <li>• Remote individual or group counseling per the needs of students and at the discretion of the program coordinator</li> <li>• Maintain contact with students and families by connecting to them remotely (e.g. providing guidance, parent conferences, etc.)</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Participate in virtual staff meetings</li> <li>• Coordinate and/or participate in IEP meetings</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> <li>• Documentation of services provided for each student and communication logs with students and families and email and social media records</li> </ul>
<p><b>Teaching Assistants, Tutors, and Coaches</b></p>	<ul style="list-style-type: none"> <li>• Assist classroom teachers in providing meaningful and productive learning opportunities to students (as directed by the classroom teacher and/or program coordinator)</li> <li>• Maintain contact with students and families by connecting to them remotely (e.g. tutoring, instruction, parent conferences, etc.)</li> <li>• Assist classroom teachers with providing feedback on student work</li> <li>• Take note of student participation and communicate with families whose students are not engaging and/or report this information to the counselors and program coordinators</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Participate in virtual staff meetings</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> <li>• Assistance with synchronous online learning is encouraged</li> <li>• Assist the teacher with documenting the learning for each student and communication logs with students and families and email and social media records</li> </ul>
<p><b>Secretaries</b></p>	<ul style="list-style-type: none"> <li>• Support the program coordinator and program educators as needed</li> <li>• Ongoing communication with the program coordinator</li> <li>• Monitor emails</li> <li>• Participate in virtual staff meetings</li> </ul>

<p>Nurses</p>	<ul style="list-style-type: none"> <li>• Ongoing case management as directed by the program coordinator</li> <li>• Maintain contact with students and families by connecting to them remotely (e.g. providing guidance, health consultation, parent conferences, etc.)</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Participate in virtual staff and IEP meetings</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> <li>• Provide meaningful and productive learning opportunities to students per the discretion of the program coordinator</li> <li>• Documentation of services provided for each student and communication logs with students and families and email and social media records</li> <li>• Update Individual Health Plans as needed</li> </ul>
<p><b>Program Coordinators</b></p>	<ul style="list-style-type: none"> <li>• Provide direction and support to program staff</li> <li>• Monitor/respond to emails within 24 hours (on days when school would be in session)</li> <li>• Connect remotely with students and families (e.g. providing guidance, parent conferences, etc.)</li> <li>• Documentation of services provided for each student and communication logs with students and families and email and social media records</li> <li>• Hold a <u>minimum of</u> one virtual staff meeting per week</li> <li>• Coordinate IEP meetings and ensure compliance with all state and federal laws and regulations</li> <li>• May be required to take an online professional development workshop(s) to assist with knowledge needed to enhance online learning and communication</li> </ul>

If circumstances arise, such as being sick, that prevent a staff member from being able to carry out these expectations, they must communicate their situation with their supervisor so the matter can be addressed and resolved.

As of March 31, 2020, the MCAS has not been canceled. However, the Commissioner has receiving the authority from the federal government to grant a waiver from the MCAS and a bill is currently being considered by the state legislature to give authority to postpone or cancel the MCAS. It stands to reason that MCAS will most likely be canceled for this year. As soon as more is available, North River Collaborative educators will be notified of the results of the Commissioner’s decision regarding the MCAS.

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CALENDARS AND INDIVIDUAL PROGRAM NOTES AND EXPECTATIONS

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### North River School Weekly Calendar

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Daily	Vocabulary Enrichment	Vocabulary Enrichment	Vocabulary Enrichment	Vocabulary Enrichment	Vocabulary Enrichment
8:00-8:45	One to One lesson with kids for work support	High School Staff Meeting	Staff Meeting		Middle School Meeting
8:45-9:30	One to One lesson with kids for work support	High school SEL group	Staff Meeting	Art for all grades	Wellness with Monique
9:30-10:15	One to One lesson with kids for work support	Office Hours Mark (History) Office Hours Colleen (MS)	Office Hours Phil (Science)	Office Hours Liz (Math) Office Hours Ace (MS)	Office Hours Leo (ELA)
10:15-11:00	One to One lesson with kids for work support	History Gr. 9 ELA Gr. 10 Math Gr. 11 Science Gr. 12 ELA MS	History Gr. 10 ELA Gr. 11 Math Gr. 12 Science Gr. 9 SS MS	History Gr. 11 ELA Gr. 12 Math Gr. 9 Science Gr. 10 Science MS	History Gr. 12 ELA Gr. 9 Math Gr. 10 Science Gr. 11 Math MS
11:00-11:45	One to One lesson with kids for work support	Culinary Gr. 9 Graphics Gr. 9 Science MS	Culinary Gr. 10 Graphics Gr. 10 ELA MS	Culinary Gr. 11 Graphics Gr. 11 Math MS	Culinary Gr. 12 Graphics Gr. 12 Soc. Studies MS
11:45-12:15	Lunch	Lunch	Lunch	Lunch	Lunch
12:15-1:00	One to One lessons with kids for work support	Office Hours Culinary or Graphics	Middle School Art with Olivia	High School Art with Olivia	Netflix Movie Party Monique
1:00-1:45	Senior Seminar with Dianne and Counselors		SEL Group Middle School High School Health	SEL Group High School Middle School Health	Netflix Movie Party Monique
1:45-2:30	Wellness with Dianne	Wellness with Monique	Wellness with Dianne	Wellness with Monique	Netflix Movie Party

## Independence Academy Weekly Calendar

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
9:00 – 10:00	COUNSELORS MEETING	ALL STAFF MEETING	COUNSELORS MEETING	ALLSTAFF MEETING	TEACHERS MEETING	
10:00 – 10:30	WELLNESS	WELLNESS	WELLNESS	WELLNESS	WELLNESS	
10:30 – 11:00	Academic Support Drop-in All Teachers  Counseling Support Drop-in All Counselors	Academic Support Drop-in All Teachers  Counseling Support Drop-in All Counselors	Academic Support Drop-in All Teachers	Academic Support Drop-in All Teachers	Academic Support Drop-in All Teachers	
11:00 – 11:30			Counseling Support Drop-in All Counselors	Group Recovery with B-L	Drop-in Office Hours with Mrs. Amaral-Cuevas	Group Recovery with B-L
11:30-12:00						
1:00 – 1:30						
1:30 – 2:00					SEL Group with Michael Rose	Academic Support Drop-in All Teachers
2:00 – 2:30	SEL Group with Michael Rose	SEL Group with Michael Rose	SEL Group with Michael Rose	Counseling Support Drop-in All Counselors	Counseling Support Drop-in All Counselors	
2:30 – 3:00						
3:00 – 3:30	Group Recovery with B-L	Group Recovery with B-L				
3:30 – 4:00						
4:00 – 5:00	ADVISORY	ADVISORY	ADVISORY	ADVISORY	ADVISORY	
5:00 – 6:00PM		Drop-in Office Hours with Mrs. Amaral-Cuevas				

## Community-Based Vocational Weekly Calendar

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7:30-8:30	Staff Preparation for Student Learning Groups	Staff Preparation for Student Learning Groups	Staff Preparation for Student Learning Groups	Staff Preparation for Student Learning Groups	Staff Preparation for Student Learning Groups
8:30-9:30	Staff Meeting – via Zoom	Staff Meeting – via Zoom	Staff Meeting – via Zoom	Staff Meeting- via Zoom	Staff Meeting- via Zoom
9:30-10:15	Daily Transition Meeting with CBV Students – via Zoom-	Daily Transition Meeting with CBV Students – via Zoom	Daily Transition Meeting with CBV Students- via Zoom	Daily Transition Meeting with CBV Students- via Zoom	Daily Transition Meeting with CBV Students- via Zoom
10:15-11:00	Job Exploration Group with Cait via zoom Office hours for Sarah	Job Exploration Group with Cait via Zoom Office hours for Sarah	Job Exploration Group with Cait via zoom Office hours for Sarah	Job Exploration Group with Cait via zoom Creative Writing with Joe Office hours for Sarah	Job Exploration Group with Cait via zoom Office hours for Sarah
11:00-11:45	Independent Living Skills with Judy Office hours for Cait	Independent Living Skills with Judy Creative Writing with Joe Office hours for Cait	Independent Living Skills with Judy Office hours for Cait	Independent Living Skills with Judy Office hours for Cait	Independent Living Skills with Judy Office hours for Cait
11:45-12:15	Lunch	Lunch	Lunch	Lunch	Lunch
12:15-1:00	Self-Advocacy with Sarah Office hours for Judy	Self-Advocacy with Sarah Office hours for Judy Office hours for Joe	Self-Advocacy with Sarah Office hours for Judy	Self-Advocacy with Sarah Office hours for Judy Office hours for Joe	Self-Advocacy with Sarah Office hours for Judy
1:00-1:45	Independent Transition Activity	Independent Transition Activity	Independent Transition Activity	Independent Transition Activity	Independent Transition Activity
1:45-2:30	Supervision	Supervision	Supervision	Supervision	Supervision

## **North River School Notes and Expectations**

- NRS will be individualizing instruction for each student based on his/her IEP, social-emotional needs as well as technology needs
  - We are making efforts to get students access but have run into warehouse shortages as well as parents not wanting their student to have the computer and/or Wi-Fi
  - Students are being provided paper copies of material as well
- Our school adjustment counselors will be offering weekly sessions with students as well as the groups
  - Counselors will make weekly calls to caregivers to offer support and resources, if needed
  - Counselors will maintain regular contact with the community service providers of each student to ensure continuum of care
- Homeroom teachers will call their students/caregivers weekly to provide additional support with schoolwork, resources, etc.
  - The homeroom teachers will coordinate with other content teachers to set up one to one instruction with students when needed
- Students will use an online platform (Edmodo) to complete assignments in each class—as well as the paper copies that will be sent home
- High school students will be offered Edgenuity classes in conjunction with the work being provided by North River staff
- “Office hours” will allow for more support for assignments in the classes
- Staff, counselors, and the assistant program coordinator will participate in all IEP and TEAM meetings as directed by the District Team Chair

## **Independence Academy Notes and Expectations**

### Academics

- All teachers will be accessible to students/parents via email, text, and phone between the hours of 8:45 a.m. - 3:45 p.m.
- All classes are being set up in Google Classroom
- Packets will continue to be delivered to students’ homes throughout the shutdown period
- All students who needed a Chromebook have been given a Chromebook from the school and all students have confirmed internet access
- All students will have support and access to coursework through an online learning platform (E2020)

### Counseling

- All counselors will be accessible to students/parents via email, text, and phone between the hours of 8:45 a.m. - 3:45 p.m.
- Each counselor will “meet” individually with students via phone, text, video chat, and/or email at least 1x/week
- All counselors remain in contact with the community-based providers for each student

### Parent/Family Communication

- Each counselor will communicate individually with parent/family via phone, text, video chat, and/or email 1x/week
- Teachers will communicate with parent/family 1x/week
- Principal will communicate with families 1x/week via email or text
- All staff remain available for “after-hours” and weekend support as needed

All staff will meet individually with the Principal 1x/week.

## **Community-Based Vocational Notes and Expectations**

- The CBV Program Coordinator will closely monitor all materials provided in each group discussion and supervise staff on topics for group discussions
  - Job Exploration Group will explore interviewing skills, applications, exploratory interviewing, post-secondary education, and workplace readiness training
  - Independent Living Skills will cover personal care, laundry, money management, travel training, and budgeting
  - Self-Advocacy Group will investigate goal setting, making choices, and self-determination
- The CBV Program Coordinator will provide all materials for daily transition meetings
  - The daily transition meetings will discuss independent transition activities the students have been assigned
  - Students will provide feedback on groups and make recommendations on group discussions/formats
- The CBV Program Coordinator will attend IEP meetings for all CBV students.
- The CBV Program Coordinator will provide daily independent transition activities for all students and supervise all staff
- The CBV Program Coordinator will consult with parent and district staff related to student progress

## **Learning Centers Notes and Expectations**

### Learning Centers Calendar

- Weekly calendars for the Learning Centers will be individualized for each classroom

### Communication Expectations

- Teachers will provide regular and ongoing communication with families
  - Teachers schedule regular check-ins 1x per/week
- Therapists will provide regular and ongoing communication with families
  - Therapists will provide “drop in” times when parents can contact them
  - Therapists will be available by email to families as parents relay issues to teachers that need further assistance
- Nursing staff, social worker and program coordinator will provide ongoing check-in with families via email or telephone call

### Professional Expectations

- Teachers will set up ClassDojo sites as the remote learning platform
- ClassDojo accounts provide individual student and classroom folders, parent access, downloading of curriculum materials onto the site (e.g. ULS monthly thematic units, News-2-You, teacher instruction through video download), translation of materials as needed
- Teachers will set up individual ULS student accounts to provide additional academic work, as needed (student specific at teacher discretion)
- Teachers will collaborate with their therapy teams to complement educational activities, both student specific and classroom
- Teams will meet biweekly via Zoom following already established meeting schedule; additional team meetings may be scheduled initially
- As teams develop monthly thematic units -both for whole classroom and in the student folders, while enriching activities are provided, the focus of curriculum content is to

maintain current skills/IEP objectives; teachers/teams may introduce new skills to the student and/or classroom when deemed appropriate

- Teachers will ensure the same level of professionalism is maintained on the remote site as would be in the classroom, keeping it educationally based and maintaining good boundaries with what is posted
- Therapists will post to the classroom folder on ClassDojo - OT/PT 1x/week; Speech 2x/week
- Therapists will post at least 1x/week for every student on service individual folder; students with higher direct service mandates may be more
- Teachers will upload new activities at the start of each week, or more frequently if needed
- Teachers will monitor progress with parents via the Dojo site, email or telephone call (using \*67 to protect personal phone number)
- Teachers will maintain a communication log with parents including date/time, manner of communication, and pertinent information such as student engagement/parent questions or concerns
- This log will be forwarded to the Program Coordinator and shared with the student's district Sped Administrator if requested
- Teacher Meetings will be conducted biweekly via Zoom and initiated by the Program Coordinator
- There will be team participation in IEP meetings conducted via Zoom with IEP updated through eSped system; Program Coordinator will coordinate with Special Education Directors and Out of District Coordinators to schedule meetings

#### Logistical Expectations

- Program Coordinator identified students in need of Chromebook and home wi-fi access
- Chromebooks ordered for students in need
- Chromebooks delivered to students; Program Coordinator and Technology Coordinator work with family to address wi-fi issues
- As requested, students will be provided hardcopies of activity packets; the Program Coordinator will assist to facilitate this

#### Resources Available to Teachers, Nurses, Teacher Assistants

- Program Coordinator will communicate directly with staff (teachers, teacher assistants, nurses) and parents on regular and ongoing basis
- Social Worker will be available to teachers, nurses, teacher assistants via email and/or telephone
- Teachers/Therapist will provide resources on the Learning Center SharePoint: "Home Resources Spring 2020" site
- Teacher, nurses and teacher assistants will provide resources for remote learning opportunities including webinars, podcasts etc.

#### Additional Learning Opportunities for Students

- Learning Center Tip of the Day posted on Facebook daily
- A Parent Resource page on the North River Collaborative website will be generated that includes resources provided within the following categories: Community Supports and Resources, Disability Specific Resources, Health and Wellness Resources, Supplemental Resources to Support your Student's Progress at Home, Transition Resources.

## Nursing

- Nursing staff will provide ongoing check-in with families via email or telephone call
- Nursing staff will provide health related material to students/families
- Nursing staff will complete the revision of the Learning Center Nursing Manual
- Nursing staff and Teacher Assistants - will provide guidance to participate in remote learning opportunities
- Will update student Individual Health Plans aligned with IEP timelines

## District Services Notes and Expectations

### Learning Center Therapists

- Therapists will all have set "office hour" time for each classroom each week
- Therapists will be available to families via email throughout the week
- Therapists will post to classroom folder on ClassDojo - OT/PT 1x/week; Speech 2x/week; we will discuss content expectations during meeting
- Therapists will post at least 1x/week in every student on service individual folder; students with higher direct service mandates may be more- I want it to be meaningful!
- Therapists will participate in classroom team meetings- weekly to start; teachers will set up
- Motor groups – weekly videos posted to classrooms that provide some motor leisure activities
- TVI- Provide optional enrichment activities for students (to date; will add to student folders on ClassDojo moving forward)
- Documentation-
  - OT/PT/SLP will document through existing attendance logs and plan of care for each student; plan of care to be updated a/o 3/13/20 for all students
  - TVI/O&M/BCBA: maintain communication log for calls, email, teacher consults, individual student service (e.g. Video conference with families, uploads to student folders)

### District Staff

- Follow individual guidance of district
  - Abington: (OT/PT)
    - contact with families of all students on caseload/check in weekly via email
    - Provide Resource links for district Continuity of Learning page
    - Sharing grade level resources with families
  - Bridgewater–Raynham: (OT)
    - Check emails daily; respond within 24 hours
    - Reach out to caseloads at least once weekly with the purpose of maintaining connections; establish a predictable, routine check-in process. Communication may take the form of whole-class or individual emails, phone calls, or Google hangouts/virtual meetings.
    - provide resources and communication to the students on service
  - East Bridgewater: (PT, TVI, O&M)
    - Provide strategies, assignments, and accommodations remotely -YouTube, apps, online learning, ClassDojo, Google Classroom, telephone instruction/ therapies, WGBH.
    - Focus on reinforcing skills previously taught this school year and possibly applying and deepening these skills.
    - Document regular contact with students and families. Documentation can take many forms, a communication log for calls, emails, and social media records. Consent is not required to provide services remotely; however, notification is.

- When communicating with families maybe set a consistent time that you will be doing something or being in touch - let students and parents know when they can reach out to you if needed.
- O&M: shared online/offline activities with hyperlinks to support student - P. Ricardo  
<https://sway.office.com/eVHo7zXKOxAx0yff?authoringPlay=true&publsh>
- TVI: Registered students for bookshare to have audio access to textbooks, Register students with Objective Ed – (free until the end of the year) online curriculum for braille students, Virtual consults with classroom teachers regarding expectations for virtual work, Adapt digital materials provided by teachers to ensure accessibility with screen readers for students' completing digital assignments K. McLean
- Hingham: (PT)
  - Staff meetings through zoom with all elementary schools; will be adding grade level meetings prek-2 as well
  - Learning engagement activities shared via email with families
- Norwell: (PT) - waiting on specific guidance
  - Reach out to caseloads at least once weekly with the purpose of maintaining connections; establish a predictable, routine check-in process. Communication may take the form of whole-class or individual emails, phone calls, or Google hangouts/virtual meetings.
  - provide resources and communication to the students on service
- SSCPS: (PT) - waiting on specific guidance
  - Reach out to caseloads at least once weekly with the purpose of maintaining connections; establish a predictable, routine check-in process. Communication may take the form of whole-class or individual emails, phone calls, or Google hangouts/virtual meetings.
  - provide resources and communication to the students on service
- WHRSD: (OT, PT)- remote learning expectations to be develop week of 3/30/20 with implementation 4/7/20  
TO DATE:
  - Share activities and resources to individual teachers
  - Share activities/resources to Pre-K calendar/FB page
  - Share resources to school contact to be added to resource pages
  - Connect with individual students/families on caseload

**GENERAL:**

- Department Zoom meetings- biweekly
- Be available by email throughout week
- Google Voice number/\*67
- Continue to contribute to SharePoint *Home Resources Spring 2020* group

**Behavioral Health Initiative Notes and Expectations**

- All BHI Social Workers will continue to reach out to students and families to provide emotional support and community resources during the closure.
- Ongoing case management as directed by the district
- Remote individual or group counseling per the needs of students and at the direction of district/program coordinator

- Maintain contact with students and families by connecting to them remotely (e.g. providing guidance, parent conferences, etc.)
- Schedule “office hours” for family contact outside of direct sessions
- Monitor/respond to emails within 24 hours (on days when school would be in session)
- Participate in virtual staff meetings
- Coordinate and/or participate in IEP meetings as requested by district
- Document all services provided for each student and maintain communication logs with students and families including email and other contact

### **Social Work Intern Notes and Expectations**

- Program Coordinator will continue ongoing contact with sending Colleges/Universities about alternate assignments to assist students in obtaining internship hours
- Interns will continue to work with Program Coordinator on alternate assignments that would be of optimal benefit to their current school placement
- Interns have reached out to their on-site contact staff to determine how they can assist students and families during the closure and will follow each district’s guidelines in terms of what to offer to students and families
- Program Coordinator will continue to provide weekly supervision to support, guide, communicate around practice issues, challenges, and termination of practice

### **SYNCHRONOUS ONLINE LEARNING**

According to edglossary.org, “synchronous learning is a general term used to describe forms of education, instruction, and learning that occur at the same time, but not in the same place. The term is most commonly applied to various forms of televisual, digital, and online learning in which students learn from instructors, colleagues, or peers in real time, but not in person. For example, educational video conferences, interactive webinars, chat-based online discussions, and lectures that are broadcast at the same time they are delivered would all be considered forms of synchronous learning.” Popular platforms that enable an educator to conduct synchronous online learning are Zoom, Microsoft Teams, and Google Hangouts.

On the other hand, according to edglossary.org, asynchronous learning occurs “not only in different locations, but also at different times.” For example, prerecorded video lessons, email exchanges between teachers and students, online discussion boards, and course-management systems that organize instructional materials and related correspondence.” The above platforms can be used for asynchronous learning as well as platforms like Google Classroom, Apple Classroom, and Gmail.

An example of remote learning is not synonymous with synchronous online learning and is not expected. However, if teachers want to take advantage of this technology, then they certainly can attempt synchronous online learning provided, just first make certain to speak with your program coordinator before getting started. We may provide professional development in the use of various online learning tools during the closure period and technology director will provide NRC educators with information and directions on how to use various platforms over the next few weeks.

It is important to note that all online learning platforms must meet confidentiality and student privacy standards, and we will be sending out specific information dealing with confidentiality and privacy with remote learning with program coordinator communications to parents/guardians during the week of March 30<sup>th</sup>, 2020.

Before disseminating the Chromebooks to students, we will clean them using appropriate safety precautions. Students must be reminded of NRC’s Student Acceptable Use Policy and that use of technology resources loaned by North River Collaborative shall be done so in compliance with this policy. It states that the “North River Collaborative reserves its right to seek restitution from any user for costs incurred by the school, including legal fees, due to such user’s inappropriate use of the school’s technology resources. All hardware owned, distributed, and loaned to the user is the responsibility of that user to return in the same condition as when supplied. It is the responsibility of the user to report abuse of North River Collaborative technology immediately to the Program Coordinator.” All Chromebooks must be labeled with an inventory code/number before dissemination to students.

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## RESOURCES

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Educational remote learning resources and collaborative parent communications shall be made available on the North River Collaborative website at <http://northrivercollaborative.org/>.